

Sound Transit Procurement & Contracts Program 2020 Annual Report

Background Board Resolution No. R2018-40 requires the CEO to provide an annual report to the Board summarizing the performance of the agency’s procurement and contracts program including accomplishments, challenges, and opportunities. This report was prepared by the Procurement & Contracts Division.

Accomplishments (Highlights)

Contracts Awarded		Contracts Open		Agreements Signed
Qty.	Value	Qty.	Value	Qty.
555	\$180.7M	1.4K	\$11.4B	84

Moved Entirely to Electronic (Virtual) Processes for:

- The end to end procure to pay lifecycle.
- Cross-departmental approvals for advertisement, notice of intent to award and contract execution.
- Bid openings, proposal evaluations, interviews and negotiations
- Execution of all contracts, contract modifications and agency agreements. Total DocuSign: 818.

COVID-19 Services and Transition to Remote Work

- Implemented Covid safety training for all consultants with access to ST offices.
- Developed a PPE purchase process and employee purchase program for office supplies and furniture.

Partnering for the Future: A Sound Transit Contracting Expo

- Organized and sponsored ST’s first ever contracting expo with 476 attendees worldwide.
- Supported by robust collaboration from all agency departments and executive leadership.

Improved Agency Delegations of Authority

- Improved agency guidance and documents governing all four lines of CEO delegated authority.

Major Contract Awards (complete list of contract awards \$2M and over, attached)

- Sounder coach/cab cars with ST as the lead among three transit agencies leveraging a joint procurement with extensive coordination and negotiation.
- General Engineering Consulting Services contract for A&E services for the Bus Rapid Transit program.
- Developer services for Transit Oriented Development at OMF East.

Agency Agreements Section supports all Departments

- Guided the development and agency-wide review of 120 new agency agreements.

Miscellaneous

- Increased the Simplified Acquisition Threshold from \$150,000 to \$250,000 for agility in lower dollar competitive procurements.
- Restructured the Design and Construction (D&C) section of P&CD for greater efficiency and flexibility.

Challenges & Opportunities

- Build an effective post-COVID work environment.
- Support the agency’s successful opening of the Northgate segment.
- Continue to drive visibility and efficiencies into the procurement process and the use of technology.
- Contribute to agency projects to: streamline the use of multi-department contracts and task orders; manage consultants; and update CEO delegations of authority (Policy 604).
- Vibrant accountability for Leadership Commitments to equity, racial justice and career development.

Sound Transit Procurement & Contracts Program

2020 Annual Report – Major Agency Contracts Awarded in 2020 (\$2M and Over)

Vendor / Contractor / Consultant	Scope of Work	Total Award
BOMBARDIER TRANSIT CORPORATION	Bilevel Commuter Railroad Cars	\$42,234,252.00
ADVANCED RAIL MANAGEMENT CORPORATION	Rail Grinding, Polishing, and Engineering Services	\$24,316,745.00
KIMLEY-HORN AND ASSOCIATES INC	Everett Link Ext. & OMF North	\$14,429,861.00
PACIFIC PRO TESTING ASSOCIATES LLC	SAPP Collection & Testing	\$7,500,000.00
MCKEE APPRAISAL	Real Estate Appraisal	\$5,500,000.00
PENN MACHINE COMPANY	LRV Parts	\$4,404,145.18
CIC VALUATION GROUP INC	Real Estate Appraisal	\$4,000,000.00
SOVA CONSULTING	Real Estate Appraisal	\$4,000,000.00
ABS VALUATION	Real Estate Appraisal	\$4,000,000.00
TURNER AND TOWNSEND AMCL INC	On Call ISO 55000 Cert. Support	\$3,652,050.00
ARTHUR J GALLAGHER RISK MGMT SVCS INC	Insurance Brokerage/Consultant	\$2,553,450.00
CDM SMITH INC	Environmental Due Diligence	\$2,450,250.00
SHANNON & WILSON INC	Environmental Due Diligence	\$2,450,250.00
WOOD ENVIRONMENT & INFRASTRUCTURE	Environmental Due Diligence	\$2,450,250.00
GEOENGINEERS, INC	Environmental Due Diligence	\$2,450,250.00
MOON SHADOW GLASS	Architectural Glass Fabrication	\$2,202,000.00
ARCHITECTURAL ELEMENTS LLC	Start Metal Fabrication & Install	\$2,202,000.00
INTEGRA REALTY RESOURCES SEATTLE	Real Estate Appraisal	\$2,000,000.00
JACOBS PROJECT MANAGEMENT CO	General Engineering for BRT	\$2,000,000.00
		\$134,795,503.18